

**MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES
Wednesday, April 19, 2023**

A meeting of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, April 19, 2023 at 7 PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Mayor Douglas A. Dahlgard, Deputy Mayor Daniel W. White and Trustees Judith C. Ogden, L. Gordon Van Vechten and Jeffrey D. Fischer. Also in attendance Village Administrator/Clerk, Margaret O’Keefe; Co-Counsel, Philip Butler and Director of Highway Operations, Frank Prinzevalli. Not in attendance Police Chief, Charles M. Lohmann; Village Attorney, Anthony S. Guardino; Village Treasurer, Patricia Mulderig and Building Inspector, Robert O’Shea. Members of the public were requested to sign-in.

Pledge of Allegiance.

1. Mayor – Douglas A. Dahlgard

- It was, upon motion by Trustee Van Vechten, second by Deputy Mayor White, and unanimously adopted:
RESOLUTION #012-23
WHEREAS, there was a typographical error in the proposed annual meeting dates adopted at the Organizational meeting last month,
THEREFORE, BE IT RESOLVED, the village clerk is authorized to post and publish a Trustees workshop on June 7, 2023, and Trustees meeting on June 21, 2023 and January 17, 2024 all meetings to be held at 7 PM at Village Hall, 500 North Country Rd., St. James, NY 11780.
- Minutes of January 18, 2023, 7 PM meeting of the Board of Trustees were presented.
It was, upon motion by Trustee Fischer, second by Mayor, abstention by Deputy Mayor White and Trustee Van Vechten and adopted (3-0-2):
RESOLUTION #013-23
RESOLVED, to adopt the minutes of the above meeting as presented.
- Minutes of March 29, 2023, 7 PM meeting of the Board of Trustees were presented.
It was, upon motion by Trustee Fischer, second by Deputy Mayor White, and unanimously and adopted:
RESOLUTION #014-23
RESOLVED, to adopt the minutes of the above meeting as presented.
- Minutes of April 5, 2023, 7 PM meeting of the Board of Trustees were presented.
It was, upon motion by Deputy Mayor White, second by Trustee Van Vechten, abstention by Trustee Fischer and Trustee Ogden and adopted (3-0-2):
RESOLUTION #015-23
RESOLVED, to adopt the minutes of the above meeting as presented.
- **RESOLUTION #016-23**
RESOLVED, to authorize and direct the village clerk to post and publish a public hearing on the Special use permit application of the Monastery of the Glorious Ascension to be held on Wednesday, May 17, 2023 at 7 PM, Village Hall, 500 North Country Rd., St. James, NY 11780.
- It was, upon motion by Trustee Fischer, second by Trustee Van Vechten, and unanimously adopted:
RESOLUTION #017-23
RESOLVED, to adopt Abstracts #127774 through and including #127782 in the total amount of \$85,391.62 be paid from the General Fund.

- It was, upon motion by Trustee Van Vechten, second by Deputy Mayor White, abstention by Trustee Fischer and adopted (4-0-1):

RESOLUTION #018-23

RESOLVED, to adopt Abstract #127783 in the total amount of \$250.00 to be paid from the General Fund by the village treasurer.

- It was, upon motion by Trustee Van Vechten, second by Trustee Fischer, and unanimously adopted:

RESOLUTION #019-23

Adjustments to tax assessments received from the Town of Smithtown subsequent to the acceptance of the tax rolls. **RESOLVED**, to authorize and direct the village treasurer to refund the taxes as per the successful grievances in the amount of \$1,371.93 as noted:

PROPERTY ID	SECTION	BLOCK	LOT	HOMEOWNER	Address	ASSESSOR LETTER	ASSESSOR'S DATE	CURRENT ASSESSMENT	CORRECTED ASSESSMENT	DIFFERENCE	2023/2024 ADJUSTMENT	
1	2100	1	1	22	George Phillips	4 Emmet Drive SB	23-Jan-23	27-Oct-22	12445	11848	(797)	167.37
2	12900	3	1	15	Stephen & Tatiana Casella	10 Valleywood Ct w SJ	23-Jan-23	27-Oct-22	12540	11200	(1,340)	261.40
3	23500	5	1	7	Brian Seltiz & Olga Navla	30 Hitherbrook Rd SJ	23-Jan-23	27-Oct-22	9184	9184	0	0.00
4	24201	5	1	15.1	Kenneth Bove	2 Muffins Meadow Rd SJ	23-Jan-23	27-Oct-22	17497	16240	(1,257)	263.97
5	32500	6	1	13.1	Richard & Sharon Kern	22 Carman Lane SJ	23-Jan-23	28-Nov-22	12880	12880	0	0.00
6	19100	4	1	17	Joseph & Emily Rennert	5 Hilltop Court SJ	23-Jan-23	12-Jan-23	9570	8960	(610)	128.10
7	21200	4	2	17	Oleg Petrovsky	26 Pineoak Lane, SJ	23-Jan-23	12-Jan-23	11070	10080	(990)	207.90
8	31100	6	1	4	Donald & Celina Murphy	7 Carman Lane SJ	23-Jan-23	12-Jan-23	11753	10976	(777)	163.17
9	47100	7	4	4.8	Seth & Lisa Klein	3 Deepwells Lane SJ	23-Jan-23	12-Jan-23	11850	11088	(762)	160.02
ASSESSMENT ADJUSTMENTS - MARCH 29, 2023										(6,533)	1,371.93	

- It was, upon motion by Trustee Van Vechten, second by Trustee Fischer, and unanimously adopted:

RESOLUTION #020-23

RESOLVED, the village treasurer is authorized and directed to make modifications to the 2023/2024 budget in the amount totaling \$63,869.35 for a net change of zero, as noted:

VILLAGE OF HEAD OF THE HARBOR
2023/2024 BUDGET MODIFICATIONS
4/19/2023

	BUDGET F/Y/E	BUDGET ADJUSTMENT	MODIFIED BUDGET	
	2/28/2023	2/28/2023	2/28/2023	
A3120.21	POLICE EQUIP RADIOS ETC	3,400.00	18,000.00	21,400.00
A1990.0	CONTINGENT ACCOUNT	60,469.35	(18,000.00)	42,469.35
		0.00	0.00	0.00
		<u>63,869.35</u>	<u>0.00</u>	<u>63,869.35</u>

- It was, upon motion by Trustee Van Vechten, second by Trustee Fischer, and unanimously adopted:

RESOLUTION #021-23

RESOLVED, the village treasurer is authorized and directed to make modifications to the 2022/2023 budget in the amount totaling \$53,014.88 for a net change of zero, as noted:

VILLAGE OF HEAD OF THE HARBOR
2022/2023 BUDGET MODIFICATIONS
4/19/2023

	BUDGET F/Y/E	BUDGET ADJUSTMENT	MODIFIED BUDGET	
	2/28/2023	2/28/2023	2/28/2023	
A1320.4	AUDITOR	12,500.00	2,000.00	14,500.00
A1930.4	JUDGEMENTS & CLAIMS	10,000.00	(2,000.00)	8,000.00
A1410.25	CLERK - EDUCATION	3,500.00	(50.00)	3,450.00
A1480.8	CLERK-BENEFITS	6,764.88	50.00	6,814.88
A8510.42	COMM BEAUTIFICATION- TREE OUTSIDE CONT.	4,000.00	(4,000.00)	0.00
A8510.46	COMMUNITY BEAUTIFICATION TREE INVENTORY	16,250.00	4,000.00	20,250.00
A1990.0	CONTINGENT ACCOUNT	0.00	0.00	0.00
		0.00	0.00	0.00
		<u>53,014.88</u>	<u>0.00</u>	<u>53,014.88</u>

- It was, upon motion by Trustee Fischer, second by Trustee Van Vechten, and unanimously adopted:

RESOLUTION #022-23

WHEREAS, the village of Head of the Harbor is a MS4 permittee, and
WHEREAS, the class action lawsuit City of Long Beach, et al. v. Monsanto Company, et al has been settled,
BE IT RESOLVED, to accept the class action settlement amount of \$17,414.03.

- It was, upon motion by Trustee Van Vechten, second by Trustee Fischer, and unanimously adopted:
RESOLUTION #023-23
RESOLVED, the village treasurer is authorized and directed to make payment to Centereach Work-n-Play in the amount of \$375.00.
- It was, upon motion by Trustee Van Vechten, second by Trustee Fischer, and unanimously adopted:
RESOLUTION #024-23
RESOLVED, to adopt Abstract TA #210 in the total amount of \$3,767.50 to be paid from the Trust & Agency Fund.

Clerk's note – due to tracking error the tax assessment adjustments were reaffirmed.
- It was, upon motion by Trustee Van Vechten, second by Trustee Fischer, and unanimously adopted:
RESOLUTION #025-23
WHEREAS, on December 6, 2022 the residents of 35 Farm Rd., Maria Kunysz for a Zoning Board of Appeals hearing, and
WHEREAS, the applicate has withdrawn the application,
BE IT RESLOVED, to authorize and direct the village treasurer to refund the balance of the T&A #1023 in the amount of \$2,000.00.
- It was, upon motion by Deputy Mayor White, second by Trustee Van Vechten, and unanimously adopted:
RESOLUTION #026-23
WHEREAS, the Board of Trustees finds that the police department's 2016 Ford Explorer, Vin#1FM5K8AR8GGB89618, to be a surplus vehicle and should be placed for sale, and
WHEREAS, the Police Chief has confirmed that said vehicle is surplus,
BE IT RESOLVED, the Board of Trustees does hereby authorize Charles Lohmann, Police Chief and Margaret O'Keefe, Village Administrator/Clerk to list said item for sale with Auctions International upon the removal of police equipment.

2. Highway Department, Frank Prinzevalli, Director of Highway Operations

- Oral report presented to the board.

Public Comment:

- Discussion regarding potential culvert. No action taken.
- Discussion regarding draft legislation. No action taken.
- Trustees Fischer and Deputy Mayor White filed Disclosure Notices with the Village Clerk. No action needed.
- Arbor Day recognition date to be determined.

There being no other matters to be brought before the Board; it was, upon motion by Trustee Fischer, second by Deputy Mayor White and unanimously adopted, to adjourn the meeting at 8:25 PM.

Respectfully Submitted,

Margaret O'Keefe
Village Administrator/Clerk